STUDENTS WELCOME
TO YOUR PLACEMENT
@ Pharmacy
Dear Student

Welcome to Hampshire Hospitals NHS Foundation Trust. We hope you find your placement at HHFT rewarding and enjoyable and your time in the pharmacy department provides you with a valuable learning experience.

You will need to contact us 2 – 4 weeks before your start date to confirm your placement details.

Amareen Kamboh – Education and Training Lead Pharmacist
Amareen.kamboh@hhft.nhs.uk

Maria Allenby – Senior Training and Audit Technician
Maria.allenby@hhft.nhs.uk

Farhana Amin – Specialist Education and Training Pharmacist
Farhana.amin@hhft.nhs.uk

Tracey Williams – Training and Audit Technician
Tracey.williams@hhft.nhs.uk

Please study this pack which contains information you will need prior to your placement. It should be read in conjunction with the Student Information Pack and the Health Education Wessex Learning Placement Charter. Both can be accessed on the HHFT website student page.
Our Values at HHFT

Compassion, caring about our patients and each other

Accountable and responsible, always improving

Respect for all; colleagues, patients and their families

Encouraging and challenging each other to always do our best
Key Members of Staff

Pre-registration Pharmacists:
Amareen Kamboh
Amareen.kamboh@hhft.nhs.uk

Pre-registration Pharmacy Technicians:
Maria Allenby
Maria.allenby@hhft.nhs.uk

Student placements/work experience:
Farhana Amin
Farhana.amin@hhft.nhs.uk

Work experience team
All queries regarding work experience must be sent to the work experience team for consideration
workexperience@hhft.nhs.uk

Learning Environment Links:
Sharon Goodchild, Learning Environment Lead
Sharon.goodchild@hhft.nhs.uk

Gabrielle Clarke, Learning Environment Facilitator
Gabrielle.clarke@hhft.nhs.uk

Carla Hale, Learning Environment Support
Carla.hale@hhft.nhs.uk
What we expect from you

We expect you to arrive on time for planned shifts and any other activity identified by your mentor or the delegated supervisor.

We expect you to ensure your mentors are aware of your learning outcomes for the placement and specific learning needs. We expect you to be proactive in your own learning showing an interest and asking questions.

We expect you to act in a professional manner.

We expect you to dress in accordance with your college/university uniform policy and HHFT guidelines.

You should inform your mentor or delegated person if you are unwell and not able to attend your placement. The process for how to do this will be covered on your local induction to the ward and is in the Student Information Pack.

We expect you to maintain and respect confidentiality at all times. This applies to clients, their records and discussions between you and your mentor. This should also apply to members of the public and family members.

We expect good communication and respect from you.

We expect you to abide by Trust Policies.

If you have any concerns regarding your placement, please raise them with your mentors. However if this is not possible please contact your Ward Manager or the Learning Environment team.

Please refer back to the Student Information Pack for further information on items such as dress code and sickness.
The Pharmacy department:

Pharmacy services at Hampshire Hospitals NHS Foundation Trust (HHFT) are supported by all members of the pharmacy team are ever evolving. The Pharmacy team includes pharmacists, pharmacy technicians, pharmacy assistants and admin and clerical support. The roles of the members of the pharmacy team are variable amongst the different services provided. You will experience the role of the different members of the pharmacy team with regards to the patient journey and medication supply and review.

Description of the Service we provide and Client groups who may access it:

There will be opportunities to experience all sectors of the pharmacy department and the services provided. This includes:

- Patient Services – inpatient and outpatient dispensary, procurement and distribution
- Clinical services – Medicines management and clinical ward pharmacy
- Aseptics and Technical services
- Medicines Information, safety, governance and audit

During your placement there are many opportunities for further learning:

- Lunchtime meetings
- CPD events
- Daily update meetings
- MDT meetings, clinics and ward rounds as appropriate
### Additional information

<table>
<thead>
<tr>
<th>Is an introduction pack / student handbook available</th>
<th>Pharmacy induction pack will be emailed to you before your placement begins.</th>
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<tbody>
<tr>
<td>Induction / orientation programmes</td>
<td>The Trust arranges and invites nursing staff on placement in HHFT to attend an induction session. Details of this are sent to students approximately 2-4 weeks prior to the placement starting.</td>
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<tr>
<td>Work Pattern</td>
<td>Monday to Friday 9am – 5pm cross-site</td>
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<td>Dress / Uniform Code</td>
<td>Pharmacy uniform will be provided</td>
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<td>Staff room / rest room facilities</td>
<td>There is a staff room on both pharmacy sites at RHCH and BNHH</td>
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<tr>
<td>Library / IT Resources</td>
<td>Library and IT access will be granted if necessary for the placement. This will be on an individual basis</td>
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<tr>
<td>Student Tutorial / Seminar Programme</td>
<td>Summer placement students recruited through the Deanery will be required to attend the regional study day</td>
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### OTHER LEARNERS ACCESSING PRACTICE AREA:

Other Universities accessing our Learning Environment/Practice Experience for student learning, whom you may meet whilst on placement – these are highlighted below:

We host a variety of placements for students of all stages including:
- A levels
- Pharmacy students
- University placements
- Pre-registration pharmacists
- Pre-registration pharmacy technicians
Healthcare Library Services for students

Membership:

Library membership is available to students on placement with one of our core organisations. On registering at your nearest NHS library location, you will be given a SWIMS membership card. This card should be retained for the duration of your studies as all NHS libraries in Hampshire, IOW, South West and parts of South East England use the same membership card.

Membership only covers the library at your placement or study location.

The three libraries within the trust at:

Andover War Memorial Hospital
Tel: 01962 824420
Email: library.winchester@hhft.nhs.uk

Basingstoke and North Hampshire Hospital
Tel: 01256 313169
Email: library.basingstoke@hhft.nhs.uk

Winchester - Royal Hampshire County Hospital
Tel: 01962 824420
Email: library.winchester@hhft.nhs.uk